

**Johnsville Public Utility District**

**Special Meeting Minutes**

**Date: Friday, February 24, 2023**

**Time: 11:00 AM**

**Place: Teleconference (775 843 6159)**

**Website Johnsville Pud.org**

1. The meeting was called to order by the Chair at 11:03 AM. The Chair, David Piepho, and Directors John LaTourrette and Don Fregulia were present. The manager was not in attendance. Minutes were taken by John LaTourrette.
2. The agenda was reviewed and an action item was added to discuss and authorize the completion of an application for an Infrastructure Construction Loan thru the Rural Community Assistance Corporation. Motion was made by Director Fregulia to adopt the revised agenda .The motion was seconded by Director Piepho and passed unanimously with the following vote:

 Ayes: 3

 Noes: 0

 Absent: 0

1. Public Comment. No members of the public were in on the teleconference. Public Comment was opened and closed.
2. Director Reports.
	1. Director LaTourrette reported on the Tank Replacement and Liquid Chlorination Project’s current progress and provided a projected timeline to completion. Key dates are: select a contractor April 2023, construction begins June 2023, estimated completion date October 2023. Significant items in this report and from the discussion that followed were the completion of plans, specifications, and our engineers, cost estimate of $2.15 million dollars to complete the project. We now have 400 plus page set of documents for a packet to go out to bid on March1,2023. This event has been a work in progress for three years. The project has been reviewed by multiple agencies. The costs and completion date have been impacted by COVID, labor shortages, steel costs, supply chain issues, permitting delays, and inflation. Of note, the project cost has escalated from $833,000 to $2.15 million dollars; however, it is our hope that customer costs will remain at current levels due to committed loans and grants from the California Department of Water Resources ($1,466,000) and the US Department of Agriculture ($483,000 loan and $350,200 grant). To meet cash flow projections, it was recommended the JPUD apply for an Infrastructure Construction Loan which is one year line of credit. The monies are advanced to ensure timely payments to our project contractor and are reimbursed to the JPUD when grant and loan monies are paid. It was suggested this item be added to today’s agenda as it takes a minimum of 30 days to approve the loan and 60 days to fund the line of credit.
	2. Director Piepho noted there are possibly two new lines and/or line alterations on the horizon. David suggested he and Don Fregulia review the JPUD’s current will serve policy; and, if necessary provide written guidance to expand or modify the policy to accommodate the needs of both the JPUD and our customers. Don has done some work on this issue, and both agreed it we should be proactive and review our will serve policy. David felt both a newsletter and website updates would help inform the community about impacts of the tank replacement project for the balance of 2023.
	3. No Engineer reports.
	4. No report from State Park
3. Action items
	1. Adopt current plans, specifications, and engineer’s estimate (PS&E) from Dan Bastian, engineer for the Johnsville Public Utility District’s (JPUD) Tank Improvement and Liquid Chlorination Project .

The vote was as follows:

Ayes: 3

Noes: 0

Absent: 0

Motion Passed Unanimously

* 1. Authorize bidding for the JPUD Tank Improvement and Liquid Chlorination Project using the same documents subject to any changes from funding agencies, and /or California regulators.

The vote was as follows:

Ayes: 3

Noes: 0

Absent: 0

Motion Passed Unanimously

5.3 Authorize the completion of an Infrastructure Construction Loan for a line of credit with the Rural Community Assistance Corporation The vote was as follows:

Ayes: 3

Noes: 0

Absent: 0

Motion Passed Unanimously

5.4 Review Resolution 22-6  RCAC Resolution to Borrow to determine if we must adopt a new resolution with RCAC for a line of credit.

The vote was as follows:

Ayes: 3

Noes: 0

Absent: 0

Motion Passed Unanimously

6. Next meeting: Teleconference Thursday March 2, 2023 at 11:00 AM

7. Meeting adjourned at 1:46 PM.