



Johnsville Public Utility District
Board of Directors Special Meeting Minutes
Saturday December 12, 2020 10:00 AM
Zoom meeting
Website: johnsvillepud.org

1. The meeting was called to order at 10:13 by the Chair David Piepho. All directors were present.
2. Director LaTourrette made a motion to add an item to our agenda, 5.3., under action items. He requested we add the following item to the agenda. He requested the board consider and adopt the most recent Johnsville Public Utility District's audit report from Blomberg, CPA. Director Hattich seconded the motion. The addition to the agenda passed unanimously with the following vote.

AYES: 3

NOES: 0

ABSENT: 0

3. There was no public comment.

4. Reports

4.1 The manager had nothing to report.

4.2 There were several reports from the directors.

Chair Piepho reported that Jennifer Stephenson, Executive Officer LAFCo, will be discussing adding Municipal Advisory Board (MAC) responsibilities to the JPUD board. This gives the board members the authority to communicate with Plumas County Supervisors in order to assist public concerns.

Director LaTourrette discussed the current audited financials and the new information posted on the JPUD website. He also reviewed information available on the website and the positive aspects of the site.

Director Hattich expressed his thanks and appreciation for all the technical information and development Director LaTourrette has provided to JPUD Board and town.

4.3. Tank Replacement

Chair Piepho reported that he has contacted Darryl Sniff at the California State Park and that Mr. Sniff will get draft easement document to the board by December 18, 2020. If we do not receive the document an emergency meeting will need to be called. Also, Julie White, Plumas County Treasurer, is helping set up financial items with the county and JPUD. We are an independent district and, in the future, may want to adjust audit procedure per CA Government Code. We have asked to maintain our operations with the county and to set up a bank account solely for the purpose of making payments to the USDA per our loan agreement.

Director LaTourrette discussed completing and then sending the documents that the JPUD Board is working on today. Several additional items will still need to be completed or set up including property easement rights, final loan resolution with USDA, debit service reserve and short-lived asset reserve. He also reviewed operating budget, operations and maintenance and rates from audited financial report.

5. Action Items

5.1. Chair Piepho asked that a motion to adopt Engineer Bastian's EJDC Engineering agreement FINAL USDA approved. Motion was made by Director LaTourrette and seconded by Director Hattich. The motion passed unanimously with the following vote.

AYES: 3

NOES: 0

ABSENT: 0

5.2. Director LaTourrette made a motion to adopt the Johnsville Public Utility District's Emergency Response Plan and Security Vulnerability Self-Assessment Guide.

The motion was seconded by Director Hattich. The motion passed unanimously with the following vote.

AYES: 3

NOES: 0

ABSENT: 0

These are working documents that will be reviewed and adjusted periodically. Chair Piepho suggested we keep a list of people who we want to recognize and thank during the tank replacement project and make plans to show our appreciation for their help upon completion of this project.

5.3. Director LaTourrette made a motion to adopt Audit of Financial Statement for fiscal year ended June 30,2020 prepared by Blomberg & Griffin for the Johnsville Public Utility District. Director Hattich seconded the motion and the motion passed unanimously with the following vote.

AYES: 3

NOES: 0

ABSENT: 0

6. The meeting adjourned at 11:06 AM