

Resolution No 2020-02

Resolution of the Johnsville Public Utility District Board of Directors
Approval of The Johnsville Public Utility District website as its official site

The Johnsville Public Utility District Board of Directors does hereby resolve as follows:

PURSUANT to the California Government Code Sections 6270.6 and 53087.8 The Johnsville Public Utility District Board of Directors hereby adopts <https://johnsvillepud.specialdistrict.org/> as its official website.

In regards the establishment, administration, and legal restrictions of an official website the board of directors has received certain information and guidance outside of Code Sections 6270.6 and 53087.8. and has taken the following actions:

(1) Director John LaTourrette participated in a webinar on 4/30/2019 with Streamline (DBA of Digital Deployment, Inc.)
2321 P Street, Sacramento CA 95816
maria@getstreamline.com
916-900-6619
www.get-streamline.com

(2) Steamline was recommended by the California Small District Association CSDA as a viable resource to comply with California Government Code Sections 6270.6 and 53087.8. Point of contact was Megan Hemming meganh@csda.net

(3) Director LaTourrette used The Johnsville Public Utility District name to establish a “demo” site as it exists today with the following understanding and knowledge:

As stated by Streamline (DBA of Digital Deployment, Inc.):

“Streamline is a website development system built specifically for special districts. Our intention is to

provide a product that lets district staff focus on what they do best: deliver services to their customers. We know many special districts don’t have IT staff, and our vision is to empower them

with web technology that makes their lives easier, not harder.

Platform overview: key features

- **Meeting dashboard.** The meeting dashboard is designed to help special districts keep up to date with Brown Act requirements.
- **Agenda reminders.** Use the agenda reminder functionality to send an email to your Board Secretary before the Brown Act deadline, so you never forget to post your agenda online.
- **Transparency dashboard** helps track for SDLF (Special District Leadership Foundation) certification, as well as best practices. See what content is suggested to be considered a transparent organization, or filter to see only the four state requirements.
- **Clear indication of State compliance.** The transparency dashboard clearly indicates the website content required by the State and allows you to create and publish this content with

ease.

- **Compliance with all current and upcoming government requirements** (for example, the recently passed law requiring posting of most recent agenda to the home page).
- **Full ADA / Section 508 compliance** for visitors with disabilities, as required by the federal government.
- **Responsive and mobile friendly**
- **Easily embed anything:** MailChimp, Constant Contact, Survey Monkey, Google Maps, PayPal, social media feeds, and even calendars into any page in seconds.

Pricing

Pricing is based upon annual operating revenue and membership status with the California Special

District Association. CSDA members receive a discount, and 5% of your Streamline membership fees go back to CSDA to support the important work they do advocating for special districts in the legislature.

- **Monthly Subscription Rate** : \$25 (CSDA Members) or \$50 (non-members)
- **Site setup and restructuring fee** : Free
- Includes unlimited hosting, domain name, all new features and updates, unlimited support, access to our knowledge base and website boot camps”.

Maria Lara, Community Manager

Streamline (DBA of Digital Deployment, Inc.)

2321 P Street, Sacramento CA 95816

maria@getstreamline.com

916-900-6619

www.get-streamline.com

(4) Additionally, Director LaTourrette is of the understanding a member of the CSDA is eligible for a “Scholarship” program to receive web services at a reduced rate. No JPUD money has been expended on the website at this point. A scholarship application has been submitted based on gross revenues less than \$50,000.

Point of contact: Megan Hemming, *Professional Development Director*, meganh@csda.net

California Special Districts Association

1112 I Street, Suite 200

Sacramento, CA 95814

877.924.2732, 916.442.7889 fax

www.csda.net

WHEREAS, the Board of Directors finds, determines and declares as follows:

The Johnsville Public Utility District strives to increase awareness, accessibility, and transparency of the Johnsville Public Utility District in regards its mission and operations by establishing a district website on or before January 1, 2020. Until a formal set of policies and procedures is set

forth the Johnsville Public utility district imposes the following restrictions and constraints on the administrators of the website:

(1) The Johnsville Public Utility District is the water purveyor for Plumas Eureka State Park, the townsite of Johnsville, and The Iron Door Restaurant a commercial enterprise located in Plumas County, California.

(2) The mission of the Johnsville Public Utility District is to provide high quality, reliable, and safe water services for consumption and fire protection to all customers at all- times at reasonable rates.

(3) In general no changes, postings, or posting will be authorized outside the scope of the JPUD mission or in support of the mission; likewise it is the JPUD board of directors intent to accept the guidance of Steamline our host platform.

(4) The official website is not a profit center

(5) The BOD and management understands “the website” is managed by the website committee and the BOD. The website committee shall consist of one board member, and the district manager until changes are agreed upon by the JPUD board of directors.

(6) If a FAQ section is established, answers to will be the official stance of the PUD. To that end board members are tasked with researching public inquires, providing a answer not to exceed 50 words with appropriate references and links.

(7) It is agreed the responses will be submitted by email with a PDF attachment as appropriate to the JPUD manager. The response will be reviewed by the website committee and if appropriate submitted as a board agenda item before publishing an official response on the JPUD website.

(8) The purpose of the site is to ensure public access to the meetings of the JPUD, its writings, and to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

For a meeting occurring on and after January 1, 2019, the following provisions shall apply:

(A) An online posting of an agenda shall be posted on the homepage that is accessible through a prominent, direct link to the current agenda. The direct link to the agenda shall not be in a contextual menu; however, a link in addition to the direct link to the agenda may be accessible through a contextual menu.

(B) An online posting of an agenda including, but not limited to, an agenda posted shall be posted in an open format that meets all of the following requirements:

(i) Retrievable, downloadable, indexable, and electronically searchable by commonly used Internet search applications.

(ii) Platform independent and machine readable.

(iii) Available to the public free of charge and without any restriction that would impede the reuse or redistribution of the agenda.

The integrated agenda management platform may contain the prior agendas of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state for all meetings occurring on or after January 1, 2019.

The current agenda of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state shall be the first agenda available at the top of the integrated agenda management platform.

Further stipulations are available in the California Government Code Sections 6270.6 and 53087.8.

Now, Therefore Be it Resolved that, the Johnsville Public Utility District Board of Directors hereby finds, determines, declares and concludes the necessity to comply with California Government Code Sections 6270.6 and 53087.8 by establishing an official website.

FURTHERMORE, the Board of Directors shall periodically conduct proceedings to determine policies, regulations, restrictions, and procedures that may be necessary to enhance the JPUD mission and to protect and safeguard the security and integrity of the website in support of the JPUD mission which is to provide high quality, reliable, and safe water services for consumption and fire protection to all customers at all times at reasonable rates.

Passed, approved and adopted this _____ day of _____, _____ by the following votes:

Ayes:

Nays:

Absent:

Attest:

David A. Piepho, Chairman
Johnsville Public Utility District

Secretary of Board of Directors

